



PARENTS AND FRIENDS' ASSOCIATION


PO Box 1198
Bunbury WA 6230
ph: (08) 9722 6000
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MINUTES Meeting on Monday, 27 March at 5:30pm Bovell Meeting Room

1. MEETING OPENED, PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

Prayer

Lord God,

During this meeting help us to be guided by your Spirit. May we be wise in our discernment, balanced in our judgment and fair in our decisions. Though we may, at times, have differing views, may we listen to one another and be guided by our common goals. May we always be mindful in our words and actions of what is best for all children in our school.

We ask this through Jesus Christ our Lord, Amen

Acknowledgement of Country

We acknowledge the traditional owners of this land both past and present. This land is the home of the Noongar people. We are standing now on Wardandi country the place of the dolphin dreaming. The Wardandi people are the coastal people and have strong links to this area. With respect to the current Wardandi people and ancestors of the past we thank them for accepting us. Today with mutual respect and understanding we acknowledge the past and its differences and now look forward to working together to build strong relations.

2. WELCOME AND APOLOGIES

Apologies – Ginny, Lee, Leanne, Tanya, Sarah, Jodie, Jess

Present – Matthew, Michelle, Kathy, Stacey, Kelly, Rachel, Fiona, Rob, Naomi, Crissi

3. CONFIRMATION OF PREVIOUS MINUTES

Minutes of 20 February 2023

Moved: N Milner Seconded: S Harrison

4. BUSINESS ARISING

4.1 FUNDING COMMITTEE:

- Discussion regarding draft procedure for funding application process. Draft to be finalised.

4.2 SUCCESSFUL APPOINTMENT OF COMMUNICATION COMMITTEE MEMBER

- Welcome Michelle

4.3 YEAR 7 PARENT DINNER

- 35 tickets sold, well attended and format went well.

4.4 YEAR 11/12 PARENT MINGLE – This Saturday, 40 tickets so far and more expected this week.

4.5 COLOUR RUN – FRIDAY 1ST DECEMBER.

Confirmed with school fundraising. All materials will arrive term 2. Portal will also be set up ready for term 4 launch. Will need materials for obstacle course. I.E., hay bales, maybe plastic



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sheeting for slip/slide etc. School will provide tyres. Need ideas and offers of set up and materials. More info to go out this year with details about getting wet, eye protection if needed etc. Require more volunteers this year.

4.6 RESIN WORKSHOP

John Poller is keen for us to run a resin board workshop. He and Paul Good would facilitate. Term 3 event. Full day Saturday (10-3) then Sunday (10-1) Approx \$100 cost of materials. Could charge \$150 which is well below any similar workshops run in the community. 16 max participants. Thinking may be BYO lunch. We would provide tea. Coffee etc. Wine at end of day on Saturday. Image attached of board example. 16 people = approx. \$800 profit.

4.7 COFFEE VAN

Tania and Naomi to look at van after school on Wednesday. Propose training coffee for parents at Early Childhood next Thursday morning (last day of term). Darren to assist with van setup. Making "free" coffee for parents 7.45am – 8.45am.

4.8 2023 YEAR 6 DINNER

- Thursday 16th November, Wednesday 22nd November, Thursday 23rd November, Friday 24th November.
- P&F can help with Humanitx set up for ticketing. But won't be organising. Kerry Latham may be willing to organise.

4.9 PRIMARY FUNDRAISER – SILLY SOCKS WEDNESDAY 15TH

Primary and secondary fundraiser organised by Crissi Wednesday 14th June. All ordering online. Product shipped directly to buyer. Student exec introducing wacky Wednesday sock day for throughout term 2 – so may get orders from them. Michelle to assist with marketing.

4.10 MERCHANDISE

To consider new items later in the year for next year. Request for Gear sacks on the Uniform list (as non-compulsory item). Also, sports bag.

4.11 WHITE CHOCOLATE PORT FUNDRAISER

- Unable to get liquor licence for packaged liquor.
- Stacey to liaise further with Matthew.

5. CORRESPONDENCE

- A. Received - nil
- B. Sent - nil

6. REPORTS

- A. Head of Primary – Rob Whirlledge (Attached). Discussion regarding the number of students with special needs and Education Assistant support.
- B. Head of Secondary – Kathy Chiera (Attached). Spoke to Medical Allied Health Careers Expo.
- C. Treasurer – Sarah Beaton (Attached). Rachel presented. Check on backpack order. 17 April last music pod due to arrive.
- D. Board – Rachel Lanagan. Board meeting held in February.



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Strategic Plan Review occurring across: Curriculum Year 5- 8, Outdoor camps, Sports, Timetable structure, enrolment. International students market relooking at via Round Square. Kelly raised lack of IBL – Matthew spoke to this, alternative Cambridge. Emergency procedures – exercise conducted relating to bush fire.

7. AGENDA ITEMS

- A. MOTHERS DAY EVENT - FRIDAY 12TH MAY Agreed to proceed with breakfast as per past three years from 7.30-9am in the Quad. BBQ bacon and egg rolls, coffee van. Prev. \$5 per head. Previously year 5 parents to run event – Crissi to check year 5. Photo board. Idea for chopping board raffle.
- B. CROSS COUNTRY MONDAY 22ND MAY - Zooper dooper hand out PREVIOUSLY pre-primary and year 1 – need rep to liaise Crissi. Zoopers need purchasing – 638 students – 27 packets (not all students come), need some for staff. Someone to pick up on day to distribute and several pairs of scissors.
- C. WEBSITE – Stacey advised website updated with assistance of Clare and Alyssia.
- D. President role – Stacey in last year of president and I will step down from this role at the AGM in September. I am not leaving the committee and will be available to support the new president. Please start considering candidates for role.
- E. P & F Levy Currently \$40 has been this for many many years. We didn't have the opportunity to raise the levy in 2021 when the schools fee structure changed. Discussion whether a rise is due.
Moved to raise the levy. Agreed.
Moved \$10 increase. Agreed.
Stacey to email Yale to advise.

8. FUNDING APPLICATIONS

- A. nil

9. GENERAL BUSINESS

- A. Question from Fiona regarding sporting facilities specifically long jump pit. Matthew responded regarding Strategic planning and further advised opportunity to have input to Strategic Plan Committees next term.
- B. Kelly queried whether to pursue previously raised Yoga session. All in agreeance and Kelly will follow up for Term 4.

Next Meeting: Monday, 15th May 2023 at 5:30pm