



PARENTS AND FRIENDS' ASSOCIATION

PO Box 1198
Bunbury WA 6230
ph: (08) 9722 6000
pandf@bcgs.wa.edu.au

MINUTES of ANNUAL GENERAL MEETING Held on 12 September 2022 in the Bovell Room

PRESENT Stacey Harrison, Rachel Lanagan, Trina Eagles, David Eagles, Matthew O'Brien, Crissiane Kappes, Fiona Florance, Tanya Argæet, Jessica Allan, Sarah Beaton, Rita Barbour, Kathy Chiera, Kelly Walsh, Naomi Milner, Robert Whirledge, Karla Bradshaw

APOLOGIES Clare Kirke, Jodie Spanswick, Leanne Abas, Michaela Hales, Lee Dabic

MEETING OPENED 5:30pm

MINUTES OF PREVIOUS MEETING

Proposed by Rachel Lanagan

Seconded by Rita Barbour

REPORTS

- A. Treasurer – Rachel Lanagan – as read
- B. Board of Governors' – Rachel Lanagan – as read
- C. President's Report – Stacey Harrison – as read

PRESIDENT DECLARES ALL COMMITTEE POSITIONS VACANT

NOMINATIONS FOR OFFICE BEARERS AND ENDORSEMENT

| | |
|---|---------------------------------------|
| President | Stacey President |
| <i>Rita Barbour proposed Stacey as President. Stacey elected unopposed.</i> | |
| Senior Vice President | Rita Barbour |
| Junior Vice President | Kelly Walsh |
| Treasurer | Sarah Beaton <i>Elected unopposed</i> |
| Secretary | Naomi Milner <i>Elected unopposed</i> |
| Social Coordinator Lower Primary | Jessica Allan |
| Social Coordinator Upper Primary | Crissane Kappes |
| Social Coordinator Secondary | Virginia Southwell |
| Merchandising Officer | Jodie Spanswick |
| Catering Coordinators | Rita Barbour & Tanya Argæet |
| Ordinary Committee Members | |
| | Fiona Florance |
| | Danyelle Blythe |
| | Karla Bradshaw |
| | Lee Dabic |
| | Leanne Abas |



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BANK ACCOUNT SIGNATORIES

It is resolved that the following Office Bearers are to be removed signatories to Bunbury Cathedral Grammar School Parents & Friends' Inc. [REDACTED] and Bunbury Cathedral Grammar School Parents & Friends' Inc. [REDACTED] namely: Jodie Ackinclose

It is resolved that the following Office Bearers are to remain signatories to Bunbury Cathedral Grammar School Parents & Friends' Inc. [REDACTED] and Bunbury Cathedral Grammar School Parents & Friends' Inc. [REDACTED] namely: Stacey Harrison, Rachel Lanagan and Rita Barbour.

It is resolved that the following Office Bearer is to be added as a signatory to Bunbury Cathedral Grammar School Parents & Friends' Inc. [REDACTED] and Bunbury Cathedral Grammar School Parents & Friends' Inc. [REDACTED] namely: Sarah Beaton

ASSOCIATION ONLINE PORTAL ACCESS (TREASURER)

Rachel Lanagan will continue to undertake this role with a handover to be planned going forward.

RECONCILIATION OF P&F ITEMS

Shed keys

- Jodie Spanswick, Stacey Harrison, and Rita Barbour.
- Michaela Hales as the new Clothing Shop coordinator.
- Darren Fraser – BCGS Operations Manager

Merchandise cage keys

- Jodie Spanswick, Michaela Hales and Stacey Harrison

Van keys

- Rita Barbour, Stacey Harrison, Darren Fraser, Marketing

Bovell Room Key – Stacey Harrison

Pavilion and L4 classroom key – Stacey Harrison

Debit Cards - Sarah Beaton, Rachel Lanagan, Rita Barbour, and Stacey Harrison

Laptop – Stacey Harrison

Meeting Closed at 6:26pm